**Attachment 3.A.1 –** **Outcomes and Performance Indicators Tables for Regional RDAs**

**Option 3:** Use your RDA’s strategic priorities (refer below) as the starting point, with activities reconciled to the funding agreement outcomes and performance indicators.

This Attachment provides the means for a Committee to advise of its intended activities and performance indicators (as part of the **business plan**) and to report on those activities and performance indicators (as part of the **annual report)**.

**All Committees are required to provide a brief summary of their key strategic priorities and business activities, and complete their preferred version of the Outcomes and Performance Indicators tables provided below.**

**Summary**

Please complete the following:

Summary of top 5 strategic priorities for upcoming year:

Summary of top 5 key business activities for upcoming year:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***PART 1 – FOR THE ANNUAL BUSINESS PLAN*** | | | | |
| **What will we do?** | **RDA’s anticipated role**   * + Lead/championed – heavily involved with the outcome   + Contributed to – moderately involved with the outcome   + Otherwise assisted – marginally involved with the outcome.   Examples of these levels of involvement are at item A.3.3 of your 2021-25 funding agreement. | | **Timeframe** | **Expected outcomes** |
| Strategic objective 1 – [title] | | | | |
| Activity 1.1 (outline) |  | |  |  |
| Activity 1.2 (outline) |  | |  |  |
| Activity 1.3 (outline) |  | |  |  |
| Strategic objective 2 – [title] | | | | |
| Activity 2.1 (outline) |  | |  |  |
| Activity 2.2 (outline) |  | |  |  |
| Activity 2.3 (outline) |  | |  |  |
| Strategic objective 3 – [title] | | | | |
| Activity 3.1 (outline) |  | |  |  |
| Activity 3.2 (outline) |  | |  |  |
| Activity 3.3 (outline) |  | |  |  |
| Strategic objective 4 – [title] | | | | |
| Activity 4.1 (outline) |  | |  |  |
| Activity 4.2 (outline) |  | |  |  |
| Activity 4.3 (outline) |  | |  |  |
| Strategic objective 5 – [title] | | | | |
| Activity 5.1 (outline) |  | |  |  |
| Activity 5.2 (outline) |  | |  |  |
| Activity 5.3 (outline) |  | |  |  |
| ***PART 2 – FOR THE ANNUAL REPORT ON OUTCOMES*** | | | | |
| **Outcomes →** | Outcome 1: Facilitate regional economic development outcomes, investment, jobs and local procurement | | Outcome 2: Promote greater regional awareness of and engagement with Australian Government policies, grant programs and research. | Outcome 3: Contribute to Commonwealth regional policy making by providing intelligence and evidence-based advice to the Australian Government on regional development issues. |
| **Activities ↓** |
| **What did we do?** | **Provide details of outcomes** | **$ / Number** | **Provide details of support provided** | **Provide details of support provided** |
| Strategic objective 1  *Provide qualitative description of your activities under strategic objective 1, including whether your RDA ultimately lead/championed, contributed to or otherwise assisted each activity.* | Investments ($) |  | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 2.*  *In dot point form, outline the nature of the support you provided, including the number of stakeholders supported through activities including (but not limited to) submissions drafted / actively supported, advice provided about submissions, guidance provided about submissions / application processes / other, webinars and or seminars hosted, workshops and or meetings held, and social media and website updates posted.*  *The activities described here should align with your communications plan.* | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 3.*  *In dot point form, outline the nature of the support you provided including (but not limited to) the number of contributions made to Regional Intelligence Briefings teleconferences, briefings provided to relevant Ministers and Government, meetings held with or attended by Members of Parliament to discuss regional matters, submissions made to Parliamentary enquiries, participation in departmental surveys and submissions, additional contributions of local information provided, and other support provided to Government.* |
| Jobs (number) |  |
| Local procurement ($) |  |
| Other regional development outcomes ($ / number) |  |
| Other facilitation activities |  |
| Strategic objective 2  *Provide qualitative description of your activities under strategic objective 2, including whether your RDA ultimately lead/championed, contributed to or otherwise assisted each activity.* | Investments ($) |  | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 2.*  *In dot point form, outline the nature of the support you provided, including the number of stakeholders supported through activities including (but not limited to) submissions drafted / actively supported, advice provided about submissions, guidance provided about submissions / application processes / other, webinars and or seminars hosted, workshops and or meetings held, and social media and website updates posted.*  *The activities described here should align with your communications plan.* | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 3.*  *In dot point form, outline the nature of the support you provided including (but not limited to) the number of contributions made to Regional Intelligence Briefings teleconferences, briefings provided to relevant Ministers and Government, meetings held with or attended by Members of Parliament to discuss regional matters, submissions made to Parliamentary enquiries, participation in departmental surveys and submissions, additional contributions of local information provided, and other support provided to Government.* |
| Jobs (number) |  |
| Local procurement ($) |  |
| Other regional development outcomes ($ / number) |  |
| Other facilitation activities |  |
| Strategic objective 3  *Provide qualitative description of your activities under strategic objective 3, including whether your RDA ultimately lead/championed, contributed to or otherwise assisted each activity.* | Investments ($) |  | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 2.*  *In dot point form, outline the nature of the support you provided, including the number of stakeholders supported through activities including (but not limited to) submissions drafted / actively supported, advice provided about submissions, guidance provided about submissions / application processes / other, webinars and or seminars hosted, workshops and or meetings held, and social media and website updates posted.*  *The activities described here should align with your communications plan.* | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 3.*  *In dot point form, outline the nature of the support you provided including (but not limited to) the number of contributions made to Regional Intelligence Briefings teleconferences, briefings provided to relevant Ministers and Government, meetings held with or attended by Members of Parliament to discuss regional matters, submissions made to Parliamentary enquiries, participation in departmental surveys and submissions, additional contributions of local information provided, and other support provided to Government.* |
| Jobs (number) |  |
| Local procurement ($) |  |
| Other regional development outcomes ($ / number) |  |
| Other facilitation activities |  |
| Strategic objective 4  *Provide qualitative description of your activities under strategic objective 4, including whether your RDA ultimately lead/championed, contributed to or otherwise assisted each activity.* | Investments ($) |  | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 2.*  *In dot point form, outline the nature of the support you provided, including the number of stakeholders supported through activities including (but not limited to) submissions drafted / actively supported, advice provided about submissions, guidance provided about submissions / application processes / other, webinars and or seminars hosted, workshops and or meetings held, and social media and website updates posted.*  *The activities described here should align with your communications plan.* | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 3.*  *In dot point form, outline the nature of the support you provided including (but not limited to) the number of contributions made to Regional Intelligence Briefings teleconferences, briefings provided to relevant Ministers and Government, meetings held with or attended by Members of Parliament to discuss regional matters, submissions made to Parliamentary enquiries, participation in departmental surveys and submissions, additional contributions of local information provided, and other support provided to Government.* |
| Jobs (number) |  |
| Local procurement ($) |  |
| Other regional development outcomes ($ / number) |  |
| Other facilitation activities |  |
| Strategic objective 5  *Provide qualitative description of your activities under strategic objective 5, including whether your RDA ultimately lead/championed, contributed to or otherwise assisted each activity.* | Investments ($) |  | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 2.*  *In dot point form, outline the nature of the support you provided, including the number of stakeholders supported through activities including (but not limited to) submissions drafted / actively supported, advice provided about submissions, guidance provided about submissions / application processes / other, webinars and or seminars hosted, workshops and or meetings held, and social media and website updates posted.*  *The activities described here should align with your communications plan.* | *Provide a description of the activities during the reporting period, and how these activities contributed to your RDA’s addressing of outcome 3.*  *In dot point form, outline the nature of the support you provided including (but not limited to) the number of contributions made to Regional Intelligence Briefings teleconferences, briefings provided to relevant Ministers and Government, meetings held with or attended by Members of Parliament to discuss regional matters, submissions made to Parliamentary enquiries, participation in departmental surveys and submissions, additional contributions of local information provided, and other support provided to Government.* |
| Jobs (number) |  |
| Local procurement ($) |  |
| Other regional development outcomes ($ / number) |  |
| Other facilitation activities |  |